



Living Sky School Division No. 202

BOARD PACKAGE

Information for the regular meeting of the Living Sky
School Division Board of Education on:
February 25, 2026



Prepared By:
Christeena Fisher

Prepared For:
LSKYSD Board of
Education

 www.livingskysd.ca

 306-937-7702



LIVING SKY SCHOOL DIVISION NO. 202

Board of Education Regular Meeting – held virtually

Date: February 25, 2026 – 4:00 pm

AGENDA

A. Call to Order	
A.1 Land Acknowledgement & Values	Page 3
A.2 Welcome and Introductions	
A.3 Declaration of Conflict of Interest	
B. Approval of Agenda	
B.1 Agenda	
C. Approval of Previous Minutes	
C.1 Regular Board Meeting – January 28, 2026	Page 4
D. Business Arising / Unfinished Business from Previous Meeting	
E. Presentations & Delegations	
F. Business as Usual	
F.1 Information Technology (IT) BAU Ryan Kobelsky, IT Specialist	Page 7
G. Action Items	
G.1 Accounts	Page 11
G.2 School Year Calendars	Page 12
G.3 Board Policies	Page 15
<i>to be discussed after closed session:</i>	
G.4 Education Services Agreement MGBHLM	Page 26
G.5 Rural Student Transportation Services – Contract Approval	Page 27
H. Administrative Reports	
H.1 Director’s Report	Page 28
H.2 Superintendent of Business Report	Page 33
I. Board Reports	
I.1 Board Chair Commitments – January	Page 35
I.2 Board Chair Council – Trustee <i>Omelchenko</i>	
I.3 Public Section – Trustee <i>Kobelsky</i>	
I.4 March 31 Scheduled After Budget Work Session	





I.5 LOC Joint Board Meeting - April

J. Information Items

J.1 Continuous Agenda Page 37

J.2 January 30 Enrolments Page 40

K. In-Camera

L. Items Arising from In-Camera

K.1 Confidential HR Staffing Report

G.4 Education Services Agreement MGBHLM Page 26

G.5 Rural Student Transportation Services – Contract Approval Page 27

M. Advocacy

N. Adjournment





Land Acknowledgement

In the spirit of truth and reconciliation, we acknowledge, with gratitude and respect, that the land on which we gather is situated within Treaty Six and Treaty Four territories, traditional homelands of the Nehiyawak, Nakawe, Dene, Nakota, Dakota, Lakota and homeland of the Métis Nation. We recognize that we must learn about the rich history of this land to better understand our role as residents, neighbours, partners and stewards.

As a board and leadership team, we acknowledge the roles we play in making truth and reconciliation a priority and commit to deepening our understandings, so that we can support the journey toward building a more just and inclusive community, province and country. We are all treaty people.

Values

Genuine Relationships are...	Genuine Relationships are not...
<ul style="list-style-type: none"> • Engaging in healthy conflict over ideas and concepts that drive a discussion toward goals and growth, trusting that we are all committed to the vision and goals of the school division, knowing fully well that it does not impact our interpersonal relationships. • Acknowledging that we have heard and understood others' points of view. • Being transparent in our communication, disclosing what we are at liberty to share. • Demonstrating optimism – noticing what is going well, rather than noticing only what needs to improve. • Working as a team, everyone striving to do their best. 	<ul style="list-style-type: none"> • Thinking that we don't have to implement decisions that we did not fully support and undermining what the group is trying to accomplish. • Being aggressive to make a point without listening or honouring others' concerns or views. • Telling everyone everything. There are legal and professional obligations NOT to share personal information of students and staff. • Avoiding important conversations, not addressing conflict with others or not acknowledging things that could improve. • Succumbing to group think.





**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION**

Living Sky School Division No. 202

On

Wednesday, January 28, 2026

Note: MC motion carried

Present		Trustees: <i>Pethick, Weber, Connor, Gartner, Kemery, Kobelsky, Leask, Linnell, Omelchenko, and Schneider.</i> Also in attendance were: Director of Education, <i>Brenda Vickers</i> and Superintendent of Business, <i>Lisa Palmarin.</i>		
A	Call to Order	Chairperson <i>Pethick</i> called the meeting to order at 4:00 p.m.		
	Declaration of Conflict of Interest	Trustee <i>Weber</i> declared a conflict of interest regarding Item G.4 Rural Transportation Services RFP Award Recommendation.		
B	Agenda	MC	Trustee <i>Omelchenko</i> moved the agenda to be approved as presented.	083-01/28/2026
C	Minutes	MC	Trustee <i>Leask</i> moved the Board of Education to approve the Regular Meeting Minutes of December 10, 2025.	084-01/28/2026
D	Business Arising/Unfinished Business from Previous Meeting	Nothing to report.		
E	Presentations & Delegations	NBCHS Welding Students		
F	Business As Usual	MC	Trustee <i>Leask</i> moved the Board to receive and file the following business as usual reports: - Facilities - Superintendents Supervision/Curriculum Update	085-01/28/2026
G	Action Items	G.1	Accounts	
		MC	Trustee <i>Connor</i> moved the Board to approve the payment of accounts as presented.	086-01/28/2026
		G.2	Appointment of Auditor	
		MC	Trustee <i>Kemery</i> moved the Board to appoint the accounting firm of HRO Chartered Professional Accountants to audit the books and accounts of the division for the fiscal year ending August 31, 2026.	087-01/28/2026
		G.3	Ratification of Memorandum of Settlement CUPE 4747	
MC	Trustee <i>Schneider</i> moved the Board to ratify the Memorandum of Settlement between the Board and CUPE Local 4747, as presented, and authorize administration to implement the terms of the renewed collective agreement effective September 1, 2025.	088-01/28/2026		

		Trustee <i>Weber</i> declared a conflict of interest moving into the in-camera portion and removed himself from the meeting.	
		MC	Trustee <i>Linnell</i> moved the Board to the in-camera session. 089-01/28/2026
		MC	Trustee <i>Pethick</i> moved the Board to rise and report from the on-camera session. 090-01/28/2026
		G.4	Rural Transportation Services RFP Award Recommendation
		MC	Trustee <i>Omelchenko</i> moved the Board to direct the administration to commence formal negotiations with Southland Transportation Ltd. for: <ul style="list-style-type: none"> - The purchase of the Division’s bus fleet and inventory as indicated in their proposal; and - The assumption of rural student transportation services, including provision for extra-curricular transportation services, in accordance with the terms outlined in the RFP and Southland’s submission. 091-01/28/2026
		Trustee <i>Weber</i> returned to the meeting.	
		G.5	Minor Capital
		MC	Trustee <i>Kobelsky</i> moved the Board to approve the submission of the Spiritwood High School Capital Renewal Project to the Ministry of Education under the 2027-28 Minor Capital Renewal Program. 092-01/28/2026
		MC	Trustee <i>Gartner</i> moved the Board to approve the submission of the Luseland School Capital Renewal Project to the Ministry of Education under the 2027-28 Minor Capital Renewal Program. 093-01/28/2026
		G.6	Elder’s Council
		MC	Trustee <i>Weber</i> moved the Board to endorse the vision and plan to begin a new elder’s council with a renewed mandate to serve LSKYSD as a whole and with deeper connection to the Board. 094-01/28/2026
H	Administrative Reports	MC	Trustee <i>Connor</i> moved the Board to receive and file the administration report as presented by Brenda Vickers, Director and Lisa Palmarin, Superintendent of Business. 095-01/28/2026
I	Board Reports	MC	Trustee <i>Kemery</i> moved the Board to receive and file the following board reports: <ul style="list-style-type: none"> - December Board Chair Commitments, - Public Section Report, and the - Catholic Advisory Committee Update. 096-01/28/2026
J	Information Items	MC	Trustee <i>Schneider</i> moved the Board to receive and file the following information items as presented: <ul style="list-style-type: none"> - Continuous Agenda, - December 3 enrolments, - Fiscal Accountability Report, - SSBA Trustee Academy, - SSBA Spring Assembly, and the - CSBA information. 097-01/28/2026

K	In-Camera	MC	Trustee <i>Kobelsky</i> moved the Board to the in-camera session.	098-01/28/2026
		MC	Trustee <i>Gartner</i> moved the Board to rise and report from the on-camera session.	099-01/28/2026
L	Items Arising from In-Camera	MC	Trustee <i>Linnell</i> moved the Board to receive and file the Human Resources Confidential Staffing Report as presented.	100-01/28/2026
M	Advocacy		<ul style="list-style-type: none"> - The Board is very pleased with the strong communication taking place around key initiatives including Sky Plus, Literacy Week activities, and ongoing SCC meetings. It is encouraging to see these efforts aligning and gaining traction, reinforcing the collaborative spirit that supports student learning and school community involvement. - Several schools across the division have recently been recognized for their creativity leadership, and commitment to student well-being: <ul style="list-style-type: none"> o Hartley Clark Elementary has been awarded a grant to install a book vending machine. This initiative is especially exciting as the plan is to feature Indigenous and culturally diverse literature for the students. o Kerrobert Composite School was honored by Public Schools of Saskatchewan for the exceptional work of its Volunteer Club. This recognition highlights the school's dedication to fostering citizenship, leadership and community service among students. - The Board discussed the ongoing NBCHS Hockey School, now in its third year, received a generous donation from the Colby Cave Memorial Fund and Strathcona Resources Ltd. Also noted in the conversation was the NBCHS grade 7 ELA pilot. 	
N	Adjournment	MC	Trustee <i>Weber</i> moved the Board to adjourn the regular meeting of January 26, 2026 at 8:26 p.m.	101-01/28/2026

Ronna Pethick
CHAIRMAN OF THE BOARD

Lisa Palmarin
SUPERINTENDENT OF BUSINESS



LIVING SKY SCHOOL DIVISION NO. 202

Board of Education Regular Meeting

BAU Number: F.1

Date: February 25, 2026

BAU

TO: Board of Trustees

FROM: Ryan Kobelsky, IT Specialist

SUBJECT: IT BAU Report

INTENT: Information

Device Cost Increases

We are seeing massive increases in costs for end user devices as manufacturers have moved their capacity to service the AI Data Center boom. Costs are increasing on individual parts and on systems like laptops and Chromebooks.

Part	Cost (Sept 2025 Average)	Cost (Feb 2026 Average)	\$/% increase
16GB DDR5 Memory	\$101	\$361	\$260/257%
256GB SSD	\$35	\$75	\$40/114%
14" Laptop	\$765.62	\$998.89	\$233.27/30%
14" Chromebook	\$378.57	\$428.11	\$49.54/13%

Experts say that we'll be seeing these elevated prices for the next 12 to 18 months. Vendors are only holding their pricing for 3 to 7 days before seeing further increases. Worries about stock are starting to creep into the market as well.

On the plus side, some components aren't seeing these large increases, like screens and keyboards.

Projected Deployments

This summer we are looking to replace the following at a minimum:

125 Laptops

138 14" Chromebooks

27 CAD Desktops

Cybersecurity

Our monitoring system has been in place since the end of June 2025. It provides 24/7/365 coverage of our systems to let us know if anything suspicious is going on.





This school year we have caught three student and one staff account that were compromised, contained, and cleaned up.

There have been a number of false alarms and we're using those to help tune the alerts to prevent more false positives. Some common ones are marking a user's login as suspicious when it sees most of their activity at school and then a login at home from Sasktel, Access, or other internet provider.

Awareness Training

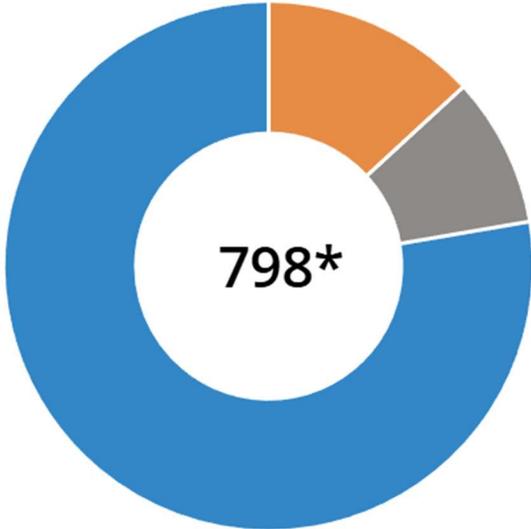
A bigger push for more users to take the cybersecurity awareness training was done this year. Changes done to help improve the number of people who took the training:

- Added to First 5 Days of PD
- Enabled "nudges" to remind people to take training
- Enabled "refresher" training, so users who have already complete the 1-hour training only have to do a 15-minute refresher

These changes have pushed us to our highest number of people who completed their training. There are still some gaps in those that come onboard through the year and users who have more limited access to devices.

Training Statistics

Not Started: 105 (13%) In Progress: 73 (9%) Completed: 620 (78%)



*Based on 798 users assigned





Phishing Campaigns

Three of our four campaigns this year have been completed.

Campaign	Open Rate	Click Rate	Report Rate
CyberMonth	65%	15%	15%
Baby, It's Phish Outside	64%	5%	16%
Lego My Phish	60%	6%	16%

Open Rate – Percentage of people that opened the message

Click Rate – Percentage of people that clicked the phishing link

Report Rate – Percentage of people that reported the phish

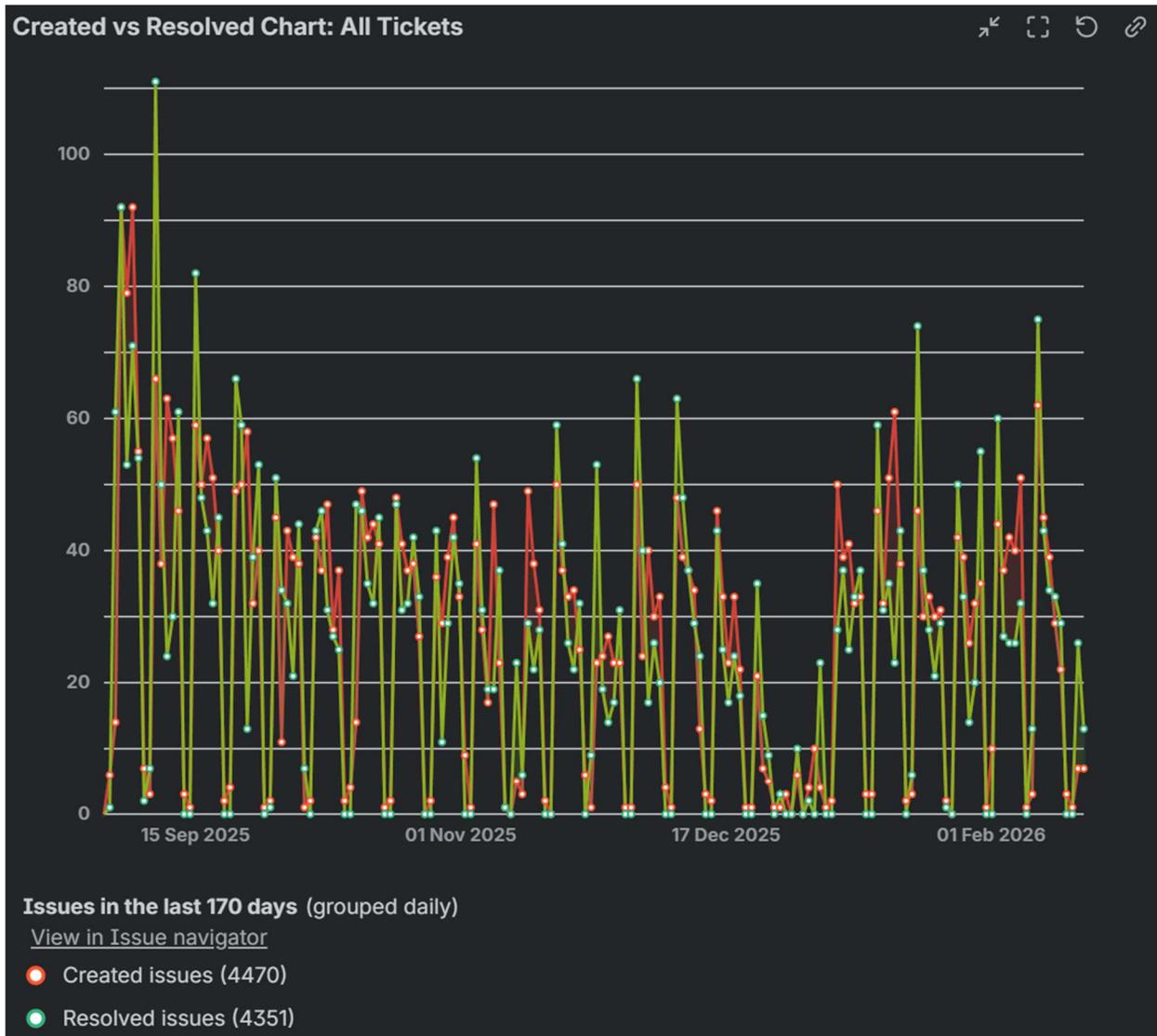
These numbers don't include phishes that were reported to the help desk.

The big decline in click rate can be explained by both better user awareness and fixes from vendors on how their mail clients handle scanning links before they are actually clicked.





Help Desk Statistics



The work continues to be steady across the board. We have our normal peaks at the start of the school year and a slowdown as we approach breaks. No major work has been planned over any of the breaks, until the summer.





LIVING SKY SCHOOL DIVISION NO. 202

Board of Education Action Item

Action Number: G.1

Date: February 25, 2026

ACTION

TO: Board of Trustees

FROM: Lisa Palmarin, Superintendent of Business

SUBJECT: Payment of Accounts

BACKGROUND:

Accounts as listed in the February 25 Board Package:

Date	Item	Total
Jan 23, 2026	#PJ00632 (online payment)	709,814.77
Jan 23, 2026	#DD095892 – DD095939 (direct deposit)	10,563.41
Jan 23, 2026	#DD095940 – DD096029 (direct deposit)	1,023,893.99
Jan 23, 2026	#088426 – 088447	22,768.34
Jan 23, 2026	#003221 (US Acct)	46,153.00
Feb 4 - 18, 2026	Net Total	2,393,997.87
		\$4,207,191.38

RECOMMENDATION:

That the Board of Education approve the payment of accounts as presented.





LIVING SKY SCHOOL DIVISION NO. 202

Board of Education Action Item

Action Number: G.2

Date: February 25, 2026

ACTION

TO: Board of Trustees

FROM: Brenda Vickers, Director

SUBJECT: 2026-2027 School Year Calendars

ORIGINATOR: Ruth Weber, Superintendent

BACKGROUND:

The annual school calendar is done in accordance with the Education Regulations, which specify start date, required hours (950 student and no more than 1044 for teachers) and required breaks. According to LSKYSD's AP 4.11, the Director or designate prepares the calendar and submit to the board for approval by April 14. Once approved by the board, the calendar is submitted to the Ministry of Education for final approval.

As usual, this year, we co-planned our calendar with Light of Christ School Division. Once our regular calendar was agreed upon, a second alternate calendar was created for Cando Community School and Cut Knife Community School. The primary reason for employing an alternate calendar in these communities has been to aid with staff recruitment, with a view to also optimizing student attendance and decreasing substitute teacher costs.

RECOMMENDATION:

That the Board of Education approve the 2026-2027 LSKYSD School Year Calendars as presented, pending any minor changes from the Ministry of Education.





Living Sky School Division No. 202

SCHOOL YEAR CALENDAR 2026 – 2027

BATTLEFORDS PLC - DRAFT

0/4		AUGUST 2026	SEPTEMBER 2026	19/21											
<ul style="list-style-type: none"> • 26-31 - Non-Student Days 	S	M	T	W	T	F	S	S	M	T	W	T	F	S	<ul style="list-style-type: none"> • 1 - Non-Student Day • 2 - Students Return • 7 - Labour Day • 23 - Early Dismissal (Battlefords) • 30 - PD Day (Non-Student Day)
							1		1	2	3	4	5		
	2	3	4	5	6	7	8	6	7	8	9	10	11	12	
	9	10	11	12	13	14	15	13	14	15	16	17	18	19	
	16	17	18	19	20	21	22	20	21	22	23	24	25	26	
	23	24	25	26	27	28	29	27	28	29	30				
	30	31													
20/21		OCTOBER 2026	NOVEMBER 2026	20/20											
<ul style="list-style-type: none"> • 12 - Thanksgiving Day • 21 - Early Dismissal (Battlefords) • 26 - PD Day (Non-Student Day) 	S	M	T	W	T	F	S	S	M	T	W	T	F	S	<ul style="list-style-type: none"> • 11 - Remembrance Day • 25 - Early Dismissal (Battlefords)
					1	2	3	1	2	3	4	5	6	7	
	4	5	6	7	8	9	10	8	9	10	11	12	13	14	
	11	12	13	14	15	16	17	15	16	17	18	19	20	21	
	18	19	20	21	22	23	24	22	23	24	25	26	27	28	
	25	26	27	28	29	30	31	29	30						
14/14		DECEMBER 2026	JANUARY 2027	19/20											
<ul style="list-style-type: none"> • 18 - Early Dismissal (2:30 PM) • 21 - 31 Christmas Break Starts 	S	M	T	W	T	F	S	S	M	T	W	T	F	S	<ul style="list-style-type: none"> • 4 - Return to School • 20 - Early Dismissal (Battlefords) • 29 - Non-Student Day
			1	2	3	4	5						1	2	
	6	7	8	9	10	11	12	3	4	5	6	7	8	9	
	13	14	15	16	17	18	19	10	11	12	13	14	15	16	
	20	21	22	23	24	25	26	17	18	19	20	21	22	23	
	27	28	29	30	31			24	25	26	27	28	29	30	
								31							
17/17		FEBRUARY 2027	MARCH 2027	18/19											
<ul style="list-style-type: none"> • 15 - Family Day • 16-17 - Days in Lieu of Student Led Conferences • 18-19 - Winter Break • 24 - Early Dismissal (Battlefords) 	S	M	T	W	T	F	S	S	M	T	W	T	F	S	<ul style="list-style-type: none"> • 12 - PD Day (Non-Student Day) • 17 - Early Dismissal (Battlefords) • 26 - Good Friday • 29-31 - Easter Break
		1	2	3	4	5	6		1	2	3	4	5	6	
	7	8	9	10	11	12	13	7	8	9	10	11	12	13	
	14	15	16	17	18	19	20	14	15	16	17	18	19	20	
	21	22	23	24	25	26	27	21	22	23	24	25	26	27	
	28							28	29	30	31				
19/20		APRIL 2027	MAY 2027	19/20											
<ul style="list-style-type: none"> • 1-2 - Easter Break • 21 - Early Dismissal (Battlefords) 	S	M	T	W	T	F	S	S	M	T	W	T	F	S	<ul style="list-style-type: none"> • 10 - PD Day (Non-Student Day) • 19 - Early Dismissal (Battlefords) • 24 - Victoria Day
					1	2	3							1	
	4	5	6	7	8	9	10	2	3	4	5	6	7	8	
	11	12	13	14	15	16	17	9	10	11	12	13	14	15	
	18	19	20	21	22	23	24	16	17	18	19	20	21	22	
	25	26	27	28	29	30		23	24	25	26	27	28	29	
								30	31						
19/21		JUNE 2027		184/197											
<ul style="list-style-type: none"> • 28-29 - Non-Student Days 	S	M	T	W	T	F	S								<ul style="list-style-type: none"> School Closed (Holidays) PD Days/Non-Student Days Early Dismissal (Battlefords)
			1	2	3	4	5								
	6	7	8	9	10	11	12								
	13	14	15	16	17	18	19								
	20	21	22	23	24	25	26								
	27	28	29	30											



Living Sky School Division No. 202

2026 – 2027

ALTERNATE SCHOOL YEAR CALENDAR-**DRAFT** (CAN DO & CUT KNIFE)

0/4		AUGUST 2026	SEPTEMBER 2026	18/20											
<ul style="list-style-type: none"> • 26-31 - Non-Student Days 	S	M	T	W	T	F	S	S	M	T	W	T	F	S	<ul style="list-style-type: none"> • 1 - Non-Student Day • 2 - Students Return • 7 - Labour Day • 23 - Early Dismissal (Battlefords) • 30 - PD Day (Non-Student Day)
							1		1	2	3	4	5		
	2	3	4	5	6	7	8	6	7	8	9	10	11	12	
	9	10	11	12	13	14	15	13	14	15	16	17	18	19	
	16	17	18	19	20	21	22	20	21	22	23	24	25	26	
	23	24	25	26	27	28	29	27	28	29	30				
30	31														
18/19		OCTOBER 2026	NOVEMBER 2026	18/18											
<ul style="list-style-type: none"> • 12 - Thanksgiving Day • 21 - Early Dismissal (Battlefords) • 26 - PD Day (Non-Student Day) 	S	M	T	W	T	F	S	S	M	T	W	T	F	S	<ul style="list-style-type: none"> • 11 - Remembrance Day • 25 - Early Dismissal (Battlefords)
					1	2	3	1	2	3	4	5	6	7	
	4	5	6	7	8	9	10	8	9	10	11	12	13	14	
	11	12	13	14	15	16	17	15	16	17	18	19	20	21	
	18	19	20	21	22	23	24	22	23	24	25	26	27	28	
	25	26	27	28	29	30	31	29	30						
13/13		DECEMBER 2026	JANUARY 2027	18/19											
<ul style="list-style-type: none"> • 18 - Early Dismissal (2:30 PM) • 21 - 31 Christmas Break Starts 	S	M	T	W	T	F	S	S	M	T	W	T	F	S	<ul style="list-style-type: none"> • 4 - Return to School • 20 - Early Dismissal (Battlefords) • 29 - Non-Student Day
			1	2	3	4	5						1	2	
	6	7	8	9	10	11	12	3	4	5	6	7	8	9	
	13	14	15	16	17	18	19	10	11	12	13	14	15	16	
	20	21	22	23	24	25	26	17	18	19	20	21	22	23	
	27	28	29	30	31			24	25	26	27	28	29	30	
							31								
16/16		FEBRUARY 2027	MARCH 2027	17/18											
<ul style="list-style-type: none"> • 15 - Family Day • 16-17 - Days in Lieu of Student Led Conferences • 18-19 - Winter Break • 24 - Early Dismissal (Battlefords) 	S	M	T	W	T	F	S	S	M	T	W	T	F	S	<ul style="list-style-type: none"> • 12 - PD Day (Non-Student Day) • 17 - Early Dismissal (Battlefords) • 26 - Good Friday • 29-31 - Easter Break
		1	2	3	4	5	6		1	2	3	4	5	6	
	7	8	9	10	11	12	13	7	8	9	10	11	12	13	
	14	15	16	17	18	19	20	14	15	16	17	18	19	20	
	21	22	23	24	25	26	27	21	22	23	24	25	26	27	
	28							28	29	30	31				
18/19		APRIL 2027	MAY 2027	17/18											
<ul style="list-style-type: none"> • 1-2 - Easter Break • 21 - Early Dismissal (Battlefords) 	S	M	T	W	T	F	S	S	M	T	W	T	F	S	<ul style="list-style-type: none"> • 10 - PD Day (Non-Student Day) • 19 - Early Dismissal (Battlefords) • 24 - Victoria Day
					1	2	3							1	
	4	5	6	7	8	9	10	2	3	4	5	6	7	8	
	11	12	13	14	15	16	17	9	10	11	12	13	14	15	
	18	19	20	21	22	23	24	16	17	18	19	20	21	22	
	25	26	27	28	29	30		23	24	25	26	27	28	29	
							30	31							
17/19		JUNE 2027		170/183											
<ul style="list-style-type: none"> • 21 - Alt Day School Closed • 28-29 - Non-Student Days 	S	M	T	W	T	F	S								<ul style="list-style-type: none"> • School Closed (Holidays) • PD Days/Non-Student Days • Alt Friday School Closed • Early Dismissal (Battlefords)
			1	2	3	4	5								
	6	7	8	9	10	11	12								
	13	14	15	16	17	18	19								
	20	21	22	23	24	25	26								
	27	28	29	30											



LIVING SKY SCHOOL DIVISION NO. 202

Board of Education Action Item

Action Number: G.3

Date: FEB 25, 2026

ACTION

TO: Board of Trustees

FROM: Brenda Vickers, Director

SUBJECT: Changes to Board Policies

ORIGINATOR: Doug Drover, Service Lead

BACKGROUND:

We are in the process of updating Administrative Procedures (APs) to unify the format and increase clarity. We're also defining the role of APs to be operational and focused on directing must-dos instead of outlining process. Several current APs no longer fit this framework because they outline actions of the board.

The proposed changes being Board actions into Board Policy and out of Administrative Procedures. Sections are retained. This is merely a reorganization of governing documents.

RECOMMENDATION:

That the Board of Education approve the following changes to Board Policies:

- updating 2060 Meetings
- updating 2070 Monitoring Governance Performance
- updating 3060 Communication with the Board
- adopting a new Board Policy 2130 School Board Associations





Living Sky School Division No. 202

Policy Type:	Governance and Management
Policy Title:	2060 Meetings - Regular, Special, Organizational, Delegations, Minutes
Legal Reference:	Education Act: Sections 80, 80.1, 85, 159 (1) & 367 School Division Administration Regulations E-0.2 Reg 26 Part 3, 4

Policy Statement

This policy establishes the structure, expectations, and procedural requirements for all meetings of the Board of Education – including organizational, regular, and special meetings. It sets out the provisions regarding delegation, legal counsel, signing authority, attendance, agenda processes, decision-making, and record-keeping. The Board is committed to transparent governance, accountability, and full compliance with the Education Act, 1995, and the School Division Administration Regulations.

Organizational Meetings

Policy

The Board of Education of Living Sky School Division No. 202 shall hold an organizational meeting within 30 days after the election of the board of education, and not later than November 30 in every year following an election.

Regulations

1. To convene the meeting:
 - a. The director of education shall convene the meeting, call it to order, and receive the certificate of declaration of office from each of the members of the Board in accordance with *The School Division Administration Regulations, 2017*.
2. To elect the Chairperson:
 - a. The director shall call for the election of a board chair by requesting nominations. If more than one person is nominated, a vote by ballot shall be held. The Board member receiving the majority of the votes of the members present shall be declared elected.
 - b. If no member receives a majority of votes, successive secret ballots shall be taken until one member receives a majority vote. The nominee receiving the fewest number of votes shall be eliminated on each successive ballot.
 - c. On being elected, the chairperson shall take the position of meeting chair.
3. The Board of Education shall elect a Vice-Chairperson to act in the absence of the Chairperson and who is to be elected by nomination and secret ballot in the same manners as for the chair.
4. The Board of Education shall proceed with the following items on the agenda:
 - a. Shall appoint an auditor to audit the books and accounts of the Division for the upcoming fiscal year;
 - b. May appoint the Division's official solicitor or legal counsel for the upcoming year;
 - c. Shall appoint an attendance counsellor for the Division for the upcoming year; and
 - d. Shall confirm banking institutions and financial service providers for the upcoming year.
5. The Board of Education shall establish:
 - a. the date, time, and place of regular meetings;
 - b. a line of credit with the appointed financial institution;



-
- c. indemnity and vehicle rates as per *AP 1.03 Remuneration and Expenses*; and
 - d. in an election year, the amount of indemnity to be paid to members of the Board of Education in an election year
 - i. In other years, Board indemnity is established during the budget process.
6. **The Board of Education shall confirm** the signing authority for the Division, which shall consist exclusively of:
- i. Board Chairperson
 - ii. Board Vice-Chairperson
 - iii. Director of Education
 - iv. Superintendent of Business
7. Legal Services and Solicitor Appointment
- a. The Board may annually appoint an official solicitor or approved law firm to provide general legal services to the Division and to advise the Board on governance, policy, statutory obligations, and corporate matters.
 - b. Where specialized legal expertise is required, the Board or Administration may engage alternate or additional legal counsel.
 - c. The Director of Education or the Superintendent of Business is authorized to retain additional legal counsel as necessary to protect the Division's interests, subject to reporting to the Board on such engagements.

Regular Meetings

The Board of Education shall meet regularly in open session on days, at times, and places as the Board of Education shall determine at the organizational meeting each year.

Policy

1. All regular meetings of the Board of Education shall be open to the public.
2. No act, proceedings, or policy of the Board of Education shall be deemed valid unless adopted by a regular or special meeting at which quorum of the Board of Education is present. A quorum of the Board of Education shall be defined as six (6) members of the Board.
3. The Director of Education and the Superintendent of Business, or designates, are expected to attend all meetings of the Board of Education **unless their own salary or status is under review**.
4. The Director of Education may, from time to time, require other employees of the Board of Education to attend meetings.
5. Board meetings will be presided over by the Chairperson and will follow the voting procedures outlined in the Regulations.

Regulations

1. The agenda for the regular meetings shall be set by the Chairperson and / or Vice Chairperson and be prepared by the Executive Assistant in consultation with the Director of Education. The agenda, along with supporting letters, reports, and background materials necessary for information decision-making, shall be delivered to all Board members at least two (2) days prior to the meeting.
2. The suggested order of business for regular meetings shall be:
 - a. Call to order
 - b. Adoption of agenda
 - c. Approval of minutes of previous meeting(s)
 - d. Delegations
 - e. Business arising / unfinished business from previous meeting
 - f. Business as Usual



-
- g. Action Items
 - h. Administration Reports
 - i. Director's Report
 - ii. Superintendent of Business Report
 - i. Board Reports
 - j. Information Items
 - k. Advocacy
 - l. Adjournment
- Note: Reports from other administrative staff are part of the Director's report. Presentations should be purposeful and aligned with strategic priorities.
3. The Executive Assistant to the Board shall email Board members one week prior to meetings to determine if there are any additions to the agenda. In addition, a member of the Board of Education may have an item placed on the agenda by:
 - a. Making a request to the Board Chairperson before the agenda is sent to Board members, or
 - b. Securing approval from the Board of Education for inclusion of the item(s) on the agenda for the meeting, or
 - c. Presenting a Notice of Motion which will place the item on the agenda for the next regular meeting.
 4. In all matters of procedure not covered in this section, the Rules of Parliamentary Procedure shall apply.
 - a. All questions shall be submitted to the Board of Education on the motion of the Chairperson, or any other Board member and no seconder shall be required.
 - b. At all meetings of the Board of Education, questions shall be decided by a majority of votes and the Chairperson shall have the right to vote, but in the event of an equality of votes, the question shall be decided in the negative.
 - c. All members, including the Chairperson, may vote on all questions and motions.
 - d. Unless otherwise requested by a member, all votes shall be counted by a show of hands.
 - e. Recorded votes – Individual trustees may request, before the vote is taken, that the vote be recorded.
 - f. A motion to lay a question on the table shall not be subject to debate, but the question may be debated when it is lifted from the table.
 5. Board of Education members are expected to attend all Board meetings.
 - a. A record of members present at regular meetings, special meetings, and at standing committee meetings of the Board of Education shall be kept by the Superintendent of Business.
 - b. A Board member who anticipates being absent from a meeting shall notify the Chairperson as early as possible and request authorization for the absence.
 - c. A Board member who is absent from three or more consecutive meetings of the Board of Education without authorization from the Board shall be deemed to have vacated their office in accordance with the Regulations. **A motion of the Board is required to accept the member's resignation or to inform the member that his or her office has been vacated.**

Special Meeting

Policy

A special meeting of the Board of Education may be called by the Chairperson or Vice Chairperson in the Chairperson's absence, or upon the written request of six (6) or more Board members, explicitly stating the purpose of the meeting.



Regulations

1. A special meeting may be called:
 - a. **The Chairperson or any three members of the Board** giving at least six (6) days' notice to each member by registered mail, certified mail, or special delivery, or by delivering written notice to each member in person at least three (3) days before the meeting or by leaving the notice with an adult person at each member's place of residence at least three (3) days before the meeting.
 - b. The Board may, by unanimous consent, waive notice and hold a meeting at any time and that consent shall be subscribed to in writing by each member of the Board prior to the commencement of the meeting and shall be so recorded in the minutes of the meeting.
2. The notice shall set forth the business to be considered at the special meeting. The agenda as set in the notice shall not be changed unless all members of the Board of Education are present and then only if there is a unanimous agreement.
3. **Procedures regarding quorum, voting, and attendance by the public apply as for regular meetings of the Board.**

Delegations

Policy

Public input is considered valuable to the Board of Education. The Board is prepared to receive delegations wishing to bring to the attention of the Board, matters or concerns related to schools, program and program delivery, and the well-being of students and the school community.

Regulations

1. All delegations wishing to appear before the Board of Education shall be required to submit a brief written overview of their concern or proposal to the Board Chairperson and Director of Education at least four (4) full days before the meeting to which they wish to be heard. The four-day notice can be waived with the approval of the Chairperson in emergency situations.
 - a. Participants shall indicate in writing:
 - i. The names of members of the delegation and the organization if appearing on behalf of one.
 - ii. The intent and purpose of the delegation.
 - iii. The response or action expected from the Board.
2. The delegation will be requested to limit their oral presentation to ten (10) minutes. This time limit may be extended at the discretion of the Chairperson. The delegation will be given the opportunity to use their allotted time on the agenda to make their presentation and respond to questions by the Board.
3. The delegation will be advised that a decision, if any, may not be made immediately but the Board will communicate its response to them at its earliest convenience.
4. If the Chairperson is approached regarding the delegation requesting to meet with the Board, the Chairperson shall make the necessary arrangements with the Director of Education.
5. The Local Authority Freedom of Information and Protection of Privacy Act prevents the Board of Education from discussing in the regular public meeting, issues relating to specific students or personnel. Such written briefs would be presented in closed session.
6. The Chairperson presiding at any meeting may cause to be expelled or excluded any person who is considered by the Board of Education to demonstrate improper conduct.
7. The names and email addresses of all Board of Education members and the Central Services phone number will be provided to the public.
8. **The Board reserves the right to invite delegations to appear before the Board.**



Meeting Minutes

Policy

A complete and accurate record of the proceedings of all meetings of the Board of Education shall be maintained.

Regulations

1. The Superintendent of Business shall arrange that the complete and accurate record of each Board of Education meeting be recorded.
2. The Superintendent of Business shall arrange, prior to the next regular Board meeting, the distribution of the minutes to members of the Board of Education and shall present the minutes for approval at the next meeting of the Board of Education. Once approved, these minutes will be posted on the Living Sky School Division website.

Closed Sessions

The Board may adjourn into closed session at the conclusion of a regular or special meeting of the Board, or at other times as may be necessary on a motion of the Board.

Policy

1. Closed sessions are closed to the public.
2. Meeting minutes shall not be taken in closed sessions.
3. No act, proceedings, or policy of the Board of Education shall be adopted in closed sessions.

Regulations

1. Items which may be considered in closed session are:
 - a. Personal or confidential matters relating to staff, students, or finance.
 - b. Legal opinions respecting the Board and its activities.
 - c. Negotiations with respect to the purchase, lease, or sale of property.
 - d. Establishment of guidelines and receipt of progress reports on contract negotiations with employee groups.
2. Decisions reached in closed session must be presented as reports or motions in the open board meeting to make them valid and binding on the division.



Living Sky School Division No. 202

Policy Type: Governance and Management
Policy Title: 2070 Monitoring Governance Performance
Legal Reference:

Policy

The Board will establish a schedule and methods for monitoring its policies on a regular and systematic basis. It may also monitor any policy whenever it perceives a need.

The Board is to monitor achievement or compliance only against policy and previously set criteria.

Regulations

1. Schedule for Monitoring

- a. Prior to May 15 in each year the Board is to establish a monitoring schedule for the ensuing one year period of August 1 to July 31. The monitoring schedule is to form part of the Board's continuous agenda.
- b. The Board will monitor its policies using reports provided by the director or designate, external sources such as auditors, or direct inspection by the Board.
- c. The schedule for monitoring is outlined below as an attachment to Policy 2070.

2. Governance Performance

- a. The Board is to examine good governance practices annually.
- b. The Board is to monitor and evaluate the director's and its own governance performance by determining the extent to which achievement has been attained in terms of its Foundations and Direction and Expectations and Operations policies.
- c. This will take place officially once every four years. Less formal "check-ins" shall occur in all other years.
- d. The process is to involve all Board members and the Director of Education.
- e. The Board is to assess itself as a whole.

3. Engaging a Facilitator

- a. Generally the assessment sessions are to be conducted by the Board and Director.
- b. Provision is to be made for engaging a facilitator to conduct sessions when the Board perceives a need or benefit which has been defined clearly by the Board.

4. Documentation

- a. As needed, the Board shall submit documentation as requested by the Ministry.



Schedule for Policy 2070

Monitoring Governance Performance

	Policy	Monitor Compliance and Review Policy
1010	Mandate	Review Foundations and Direction Policies annually (in August) as part of the governance health check process. This review process is intended to ensure that there is always a framework for action and that plans are updated on an annual basis for a continually renewing operational plan.
1020	Vision, Aspirations and Values	
1030	Board Goals	
1040	System Goals – Strategic Plan 1. Students (Stakeholders) 2. Internal Processes 3. Staff Capacity (Learning & Growth) 4. Finances	Annually September - Plan Overview Updates – December, March, June & Board Advance Plan Wrap Up – June
2010	Role of the Board	Annually (August)
2020	Approach to Governance	Annually (August)
2030	Code of Conduct	Annually (August and November)
2040	Role of Chair and Vice Chair	} Annually, August
2050	Role of Committees	
2060	Meetings	
2070	Monitoring Governance Performance	
2080	Delegation of Authority	
2090	Administration in Absence of Policy	
2100	Board Member Development	
2110	Board Policy Development	
3010	General Operations	
3020	Relationships	
3030	Programs and Services	
3040	Finances	
3050	Assets	
3060	Communications with the Board	



Living Sky School Division No. 202

Policy Type: Expectations and Operations
Policy Title: 3060 Communications with the Board
Legal Reference:

Policy

Communication is a major function of the Board. It is important for the Board to link with its stakeholders to ensure that the school division reflects community values and expectations. Equally important is the function of reporting to the public to maintain openness and accountability to the community.

Channels to communication are also necessary to allow for community initiative in communicating with the Board.

It is the responsibility of the Board to provide means of communication that not only lead to an informed public, but an engaged public. Equally important is to ensure that the information that the public receives from the Board is consistent.

Procedures

1. Board-Staff

- a. The Director of Education is the Chief Executive Officer of the Board. The Director is responsible to the Board for every aspect of the school system. Accordingly, all communications regarding the operations of the school division are to come to the Board through the Director.
- b. The Director of Education will provide a mechanism for official Board member or Board committee communication.
- c. Trustees' interaction with the Director or with staff shall recognize the lack of authority vested in individuals except when explicitly authorized by the Board.
- d. The Director of Education will report to the Board as a whole.

2. Channels of Communication

- a. The Board supports the concept of school-based decision-making. It believes that most matters can be dealt with in the quickest and most efficient manner at the school level. Electors, parents, and members of the public are to be directed to contact the teacher and/or principal at the local school level.
- b. In cases where satisfactory resolution is not achieved at the school level, contact is to be made with the appropriate administrative officer at the Board Office. If resolution is not achieved at this level, the next step is to contact the Director of Education.
- c. Likewise, general school division issues are to be resolved by contacting the appropriate administrative officer at the Board Office. If resolution is not achieved the next step is to contact the Director of Education.
- d. If satisfactory resolution is not achieved at the level of the Director, the next step is to communicate in writing with the Board.



Living Sky School Division No. 202

Policy Type: Expectations and Operations
Policy Title: 3060 Communications with the Board
Legal Reference:

3. Communicating with the Board

- a. Members of the public may communicate officially with the Board by appearing before the Board as a delegation accordingly to Board Policy 2060 Meetings.
- b. Members of the public may also correspond in writing. Correspondence received is to be included on the agenda of the next regular meeting of the Board. A written response is to be provided following the Board meeting. Normally the Director of Education or Superintendent of Business, but the Chairperson may, at his or her discretion, address directly under his or her signature matters arising out of the correspondence. Correspondence of a sensitive nature is to be dealt with in closed session.

1. Board-Media

- a. The Chairperson is to represent the Board to outside parties by stating positions consistent with Board policy, resolution, and procedures.
- b. The Director of Education is authorized to speak for the Board on behalf of the Chairperson and Board.
- c. All media contacts are to be directed to the Chairperson or Director of Education. The Director may delegate media contact responsibilities to the Communications Department.

2. Public Consultation

- a. The Board, in fulfilling its mandate, is committed to various forms of public consultation. Formal structures which the Board employs in communicating and consulting with its public are:
 - i. School Community Councils
 - ii. Board Meetings
 - iii. Annual Meeting of Electors
 - iv. Special Meetings of Electors
 - v. Regional School Community Councils
 - vi. Others
- b. In addition to the formal structures, the Board is to engage in public consultation as needed using various forms such as:
 - i. Public Information Meetings
 - ii. Public Forums
 - iii. Focus Groups
 - iv. Brainstorming Teams
 - v. Round Table Discussions
 - vi. The Director of Education is authorized to speak for the Board on behalf of the Chairperson and Board.



Living Sky School Division No. 202

Policy Type: Governance and Management
Policy Title: 2130 School Board Associations
Legal Reference: Education Act, 1995, Section 87

Policy

The Saskatchewan School Boards Association (SSBA) is a non-profit organization dedicated to excellence in public education by providing leadership services to Saskatchewan school boards. The SSBA represents school boards in Saskatchewan.

Accordingly:

1. The board of education endorses full active membership in the SSBA through its payment of the annual fee to the SSBA.
2. The board supports the active participation of its trustee membership in the SSBA at the provincial level.
3. The board establishes a remuneration and expense schedule in accordance with 1.03 Remuneration and Expenses to recognize expenses incurred by trustees attending SSBA sponsored meetings, seminars, workshops and conventions.
4. The board is to determine on or before November of each year which of the trustees delegated to Convention are voting delegates.
 - a. The board is to apportion in whole numbers, its number of votes among those voting delegates in accordance with SSBA Bylaws.
 - b. Each trustee attending is to be a voting delegate apportioned at least one vote.
 - c. Any votes remaining unapportioned are to be divided as equally as possible using whole numbers among the trustee members of the board attending convention.
 - d. When registering delegates the SSBA is to be informed of the voting delegates and the number of votes apportioned each delegate.

Approval Date: ???
Last Review Date: ???
Last Revised Date: ???



LIVING SKY SCHOOL DIVISION NO. 202

Board of Education Action Item

Action Number: G.4

Date: FEB 25, 2026

ACTION

TO: Board of Trustees

FROM: Brenda Vickers, Director

SUBJECT: Approving Education Services Agreement with MGBHLM First Nation

ORIGINATOR: Doug Drover, Service Lead

BACKGROUND:

We've been in negotiations with representatives from MGBHLM for some time to resolve irritants and formalize informal arrangements and longstanding practices. The goal is to support a stronger working relationship that opens the door to better supports for students living on MGBHLM that attend LSKYSD schools.

Negotiations concluded FEB 10, 2026, and the negotiating team was confident that Chief and Council would approve the terms of the agreement.

RECOMMENDATION:

That the Board of Education approve the new education services agreement with MGBHLM First Nation.





LIVING SKY SCHOOL DIVISION NO. 202

Board of Education Action Item

Action Number: G.5

Date: February 25, 2026

ACTION

TO: Board of Education

FROM: Lisa Palmarin, Superintendent of Business

SUBJECT: Rural Student Transportation Services – Contract Approval

BACKGROUND:

At its regular meeting on January 28, 2026, the Board of Education authorized Administration to enter into formal negotiations with Southland Transportation regarding:

- The purchase of the Division’s bus fleet and related inventory, as outlined in Southland’s proposal; and
- The transfer of responsibility for rural student transportation services, including extra-curricular transportation, in accordance with the terms of the RFP and Southland’s submission.

Administration, led by Dan Coe, Procurement Administrator, has now concluded these negotiations. Draft agreements covering the sale of the Division’s fleet, the lease of the existing bus garage, and the assumption of rural transportation services have been reviewed by the Superintendent of Business and external legal counsel.

Pending Board approval, the Division remains on schedule to transition operational responsibility to Southland Transportation effective June 1, 2026.

RECOMMENDATION:

That the Board of Education approve the following contracts with Southland Transportation:

- Contract for the purchase of the Division’s bus fleet and associated inventory;
- Contract for the lease of the Division’s current bus garage; and
- Contract for the assumption of rural student transportation services, including extra-curricular transportation.

And further, that the Board authorize the Board Chair and Superintendent of Business to execute all required agreements on behalf of the Division.





LIVING SKY SCHOOL DIVISION NO. 202

Board of Education Regular Meeting

Date: February 25, 2026

ADMIN

TO: Board of Trustees

FROM: Brenda Vickers, Director of Education

SUBJECT: Director's Report

INTENT: Information

1. Luseland Colony School

Luseland Colony is planning to have students ready to start school on May 1st.

2. APC – LEADS

LEADS Annual Spring Conference, which includes accreditation modules, is being held March 9-11 in Regina. LEADS Annual General Meeting is being held at the same location on March 11, 2026. Here are the five key dimension modules being offered this year:

- Strategic Planning and Learning Leadership
- Business and Governance in Education
- Legal Issues in Education
- First Nations, Métis & Inuit Education
- Leadership for Curriculum, Instruction and Diversity

3. Provincial Education Plan Implementation Team (PEPIT)

A PEPIT Showcase was held in Regina on February 4th and 5th. A summary of presentations follows:

Full Group Session: Your Presence Matters

Presenter: Prairie South School Division

- This presentation focused on Prairie South's efforts to support students and families with achieving regular school attendance.

Breakout: Common Understanding of Indigenous Terminology

Presenter: Ministry of Education

- This session engaged the PEPIT in reviewing and refining the draft terminology list that will guide the implementation of the Inspiring Success: First Nations and Métis PreK-12 Education Policy Framework.

Breakout: Clarity Packs in Action: Engaged Learners and Reflective Teaching

Presenter: Prairie Valley School Division

- This session explored how clarity can be used as a powerful tool to increase student engagement, agency, and meaningful learning. The presenters shared how Clarity Packs (supported by Clarify-ed) help make learning intentions, success criteria, and feedback visible for both students and teachers.

- The presentation examined how clarity supports students to feel included, challenged, and confident in their learning, while giving teachers practical tools to reflect on practice, respond to evidence, and adjust instruction in real time.
- Drawing on classroom experience and pilot-school implementation, this session focused on clarity not as an add-on, but as an everyday practice that strengthens engagement and improves learning.

Full Group Session: Mental Health and Well-Being Plan Consultation

Presenter: Amanda Olson, Lead for the Mental Health and Well Being Priority Action Plan

- The Mental Health and Well Being Priority Action Team will be renewing/updating the steps/deliverables of the plan for the 2026-27 school year.
- This session requested feedback from PEPIT members on the four milestones of the plan, the work completed by the MHWB PAT up to now, the work that is anticipated to be in progress/continuing, and any new steps/deliverables that should be considered.

Breakout: Understanding Sask DLC's Indigenous Knowledge Dimensions (IKDs): Strengthening Educational Planning Through Culture, Language, and Worldview

Presenter: Sask DLC

- This workshop introduced participants to the Indigenous Knowledge Dimensions (IKDs) Framework. The framework is used for planning, instruction, and assessment that honours First Nations and Métis ways of knowing. It supports holistic learning – cognitive, spiritual, emotional, and physical for First Nations, and identity, spirituality, kinship, and homeland for Métis – while making learning visible and supporting diverse ways students demonstrate understanding.
- The framework is adaptable across subjects and grade levels.

Breakout: Mental Health and Well Being Resources for Indigenous Learners

Presenters: Northern Lights School Division

- This session highlighted NLSD's work of gathering and vetting culturally responsive MHWB resources to support Indigenous students in Saskatchewan.

Full Group Session: Strengthening Student Transitions in Saskatchewan: A Collaborative Review of Initial Steps

Presenters: Good Spirit School Division and SELU

- Transitions are those threshold moments where students step from the familiar ground of school into the broader world – post-secondary studies, skilled trades, or the workforce. Milestone 4 asks us to build those bridges with intention: flexible timetables, strong partnerships, real-world pathways, and practical readiness tools.
- This presentation was designed to gather feedback from PEPIT members on the Student Transitions Framework, related instruments, and methodologies.

Full Group Session: Student Perceptual Survey Procurement

Presenter: Ministry of Education

- This session updated PEPIT members regarding the progress of the student perceptual survey services RFP process. The RFP will be awarded in April.



Day 2

Full Group Session: Charting Clear Paths to Graduation with myBlueprint

Presenter: Good Spirit School Division

- This presentation described how myBlueprint is being used as a system-wide tool for graduation planning to ensure consistent practices and meaningful engagement with students and families.

Full Group Session: Panel Discussion – Community Transition Teams

Moderator: Ministry of Education

- Community transition team members shared their experiences with community mapping and resulting promising practices.

Breakout: Early Years Transitions in Communities

Presenters: RPSD, NESD, and the Ministry of Education

- This presentation examined families' experiences resulting from the community mapping that was completed in the fall.

Breakout: Inspiring Success Priority Action Plan Measures Engagement

Presenters: GSCS and RCSD

- This session engaged PEPIT members in a review of the draft set of guiding principles for land-based learning (below): Land-based learning...
 - Is led and informed by Indigenous Knowledge Keepers.
 - Is rooted in relationships with land and community.
 - Respects the languages, teachings and protocols of local Nations.
 - Is diverse and locally defined.
 - Upholds Treaty relationships and shared stewardship of land.
 - Is experiential.
 - Is ongoing, cyclical and evolving.

Full Group Session: Saskatchewan Student Assessment (SSA) and Actions to Improve Early Literacy (AIEL)

Presenters: Ministry of Education

- The session provided an opportunity to give feedback on SSA reporting ideas and the draft screener administration schedule for AIEL.





School/Staff Visits and Meetings July 1, 2025 – June 30, 2026		
School	Date	Purpose
Battleford Central School	December 2025	Meeting with Admn
Bready Elementary School		
Cando Community School		
Connaught Elementary School		
Cut Knife Community School		
Hafford Central School		
Hartley Clark Elementary School	October 2, 2025	School Visit
Heritage Christian School		
Hillsvale Colony School	December 19, 2025	Visit/Concert
Kerrobert Composite School	November 14, 2025	School Visit
	January 21, 2026	PD with staff
	February 11, 2026	PD with staff
Lakeview Colony School	December 19, 2025	Visit/Concert
Lawrence Elementary School	January 12, 2026	Reading
	January 26, 2026	Reading
Leoville Central School	December 1, 2025	School Visit
Luseland District School		
Macklin School	September 18, 2025	Check-in
	October 10, 2025	Meeting with Admn
	January 9, 2026	Staff Visit and Lunch
Maymont Central School		
McKittrick Community School	December 4, 2025	
McLurg High School		
Meadow Lake Christian Academy	December 5, 2026	School Visit
Medstead Central School	September 12, 2025	Check-in on renovation
Newmark Colony School	December 18, 2025	Visit/Concert
Norman Carter Elementary School		
NBCHS	November 7, 2025	Remembrance Day ceremony
Scott Colony School	December 19, 2025	Visit/Concert
Spiritwood High School		
St. Vital Catholic School		
Unity Composite High School	January 9, 2026	Visit
Unity Public School		
Central Services	October 28, 2025	PD Day/Staff Meeting
SLT	Meetings every Wednesday	
Other	August 4 to 8, 2025 August 11 and 12, 2025 August 20 and 21, 2025 September 10, 2025 September 15, 2025 September 16, 2025 September 18, 2025 September 24, 2025 October 4, 2025 October 6, 2025 October 7, 2025 October 14, 2025 October 20, 2025 October 23, 2025	LEADS Summer Short Course Board Advance Administrators' Advance Board Meeting Directors' Meeting Meeting with Southland Bussing Business Administrators' Meeting Board Meeting Innovation Fun Run Directors' Meeting – Saskatoon PEPIT Meeting – Saskatoon Meeting with Cupe President Meeting with CUPE Preseident Administrators' Council





	October 29, 2025 October 30, 2025 November 3, 2025 November 12, 2026 November 13, 2025 November 15-18, 2025 December 10, 2026 January 6, 2026 January 13, 2026 January 28, 2025 February 4 and 5, 2026 February 9, 2026 February 12, 2026 February 25, 2026 February 26, 2026	Board Meeting Public Section Meetings with Mechanics/Bus Drivers Meeting with North West College SSBA Fall Assembly Board Meeting LEADS course – Show Cause – Regina Robyn Jackson with Admn (voluntary after hours) Board Meeting Directors’ and PEPIT Meetings – Regina SSBA Provincial CBA Planning Meeting Public Section (virtual) Board Meeting Administrators’ Council
--	---	--





LIVING SKY SCHOOL DIVISION NO. 202

Board of Education Regular Meeting

Date: February 25, 2026

ADMIN

TO: Board of Trustees
FROM: Lisa Palmarin, Superintendent of Business

SUBJECT: Superintendent of Business Report
INTENT: Information

CUPE 4747 Memorandum of Settlement Ratification

CUPE 4747 ratified the Memorandum of Settlement on February 11, 2026, following our Board's ratification on January 28, 2026. CUPE is currently updating the collective agreement, and we will receive it for proofreading once the revisions are complete. Our payroll department will begin implementing the new pay grids and processing retroactive pay in March.

Implementation of PowerSchool Atrieve ERP System

Overall status

The Atrieve implementation continues to move forward, but progress remains slower than desired due to system defects, data conversion issues, and the complexity of the transition. Finance processes are stabilizing, and HR is preparing for its upcoming go-live.

Key Progress

- Initial Finance functions are now operating in Atrieve, including invoice processing, payments, journal entries, and purchase orders.
- Conversion issues affecting the trial balance, AP, and AR have been identified and corrected.
- Work is underway to rebuild account descriptions and establish a more usable reporting structure.
- Budget Manager Inquiry (the tool for budget monitoring) is being configured.

Issues and Risks

- Several system defects have required escalation to PowerSchool, causing delays.
- Purchase card (BMO) transactions are still not importing; additional configuration is required.



- Security/access setup is proving complex and will become more challenging as more users are added.
- Charitable donation receipting will require a revised Division process to meet CRA compliance.
- Staff capacity is a concern as HR and Payroll phases begin.

Upcoming Milestones

HR Go Live: Week of February 23

Payroll Go Live: May 2026

Overall Outlook

This continues to be a demanding and complex project, and the early phases presented many challenges. However, the team is making steady progress and gaining confidence as issues are resolved. While significant work still lies ahead, we remain committed to the process, knowing that the end result will be a more integrated and efficient system across Finance, HR, and Payroll.



BOARD CHAIR COMMITMENTS FOR JANUARY, 2026

January 7 - Sakewew LINC Meeting

January 12 – Meeting with Public Section Executive Director

January 14 – SSBA 2027 CSBA Congress Planning Meeting in Saskatoon

January 14 – SSBA Executive Strategic Planning Meeting in Saskatoon

January 15 – SSBA Executive Meeting in Saskatoon

January 16 – SSBA Executive Meeting in Saskatoon

January 20 – Going Pro: 3 Ways a Senior Leader Can Enhance Their Boardroom’s Governance - Webinar

January 20 – Sakewew Board Meeting

January 20 – Board Agenda Planning Meeting

January 20 – Board Working Meeting

January 21 – SSBA Executive HR Committee Meeting

January 27 – The Governance Solutions Podcast with Michael Hartmann

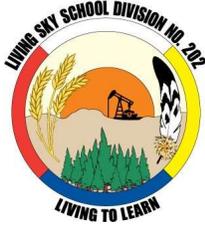
January 28 – Board Meeting

January 29 – SSBA Trustee Academy



Information Items





CONTINUOUS AGENDA 2025-2026

Strategic Priorities

Strategic Mandate: to enhance student learning, well-being, transitions and equity

Strategic Priority	Outcome Areas	Reporting Periods
Students (Stakeholders)	Responsive Programming for Emerging Needs Affirming Environments	Plan Overview – SEP 24 Four Updates: • Update #1 – DEC 10 • Update #2 – MAR 25 • Update #3 – JUN 17
Internal Processes	Deepen Redesign Reconciliation in Processes	
Staff Capacity (Learning & Growth)	Staff Development Staff Well-being Reconciliation	
Finances	Strategic Budgeting Optimal Staffing	

Business as Usual (BAU) Reports

- In addition to strategic work, BAU reports will be presented as listed here:
 - PR/Advancement BAU – Nov & Mar
 - Transportation BAU – Oct & Mar
 - Information Technology BAU – Oct & Feb
 - Facilities BAU – Jan & May
 - Accounting/Payroll BAU – Nov & Jun
 - Procurement – Dec & Jun
 - Service Leads – included in strategic plan reporting
 - Superintendent of Business BAU – every meeting
 - Superintendent BAU – as required
- Director’s Reports
 - Presented at each meeting
 - Local and provincial updates
 - Log of school visits/meetings
- Data Reports
 - Presented with strategic updates
- School Visits – TBD
 - Three scheduled visits
- Board Working Sessions – TBD

<p>January Board Notes: JAN – SSBA Executive Meeting JAN – SSBA School for New Trustee Academy (location?)</p>		
<p>JAN 28/26</p>	<p>NBCHS Welding Student Visit</p> <p>Superintendents BAU (Supervision/Curriculum Update)</p> <p>Catholic Advisory Committee Update</p> <p>Facilities BAU</p>	<p>Superintendents of Learning</p> <p>Glen Leask, Trustee Bailey Kemery, Trustee</p> <p>Wilma Peek, Facilities Specialist</p>
<p>February Board Notes: FEB 12 – Public Section Executive Meeting (Board Chairs & Directors) – 1:00 – 2:30 (Zoom)</p>		
<p>FEB 25/26 (virtual meeting)</p>	<p>Information Technology (IT) BAU</p> <p>School Year Calendar Approval</p>	<p>Ryan Kobelsky, IT Specialist</p> <p>Ruth Weber, Superintendent of Learning</p>
<p>March Board Notes: MAR 5 to 6 – SSBA Executive Meeting Mar 9 – Board Chair Council (virtual) MAR 9 to 11 – LEADS APC (Regina)</p>		
<p>MAR 25/26</p>	<p>Strategic Update #2 (Data)</p> <p>Heat Map Presentation</p> <p>Transportation BAU</p> <p>PR/Advancement BAU</p>	<p>Senior Leadership Team</p> <p>SLT and Specialists</p> <p>Karen Weber, Transportation Specialist</p> <p>Kelsie Valliere, PR/Advancement Specialist</p>
<p>MAR 31/26 Tuesday (virtual meeting)</p>	<p>After Budget Work Session</p>	<p>Lisa Palmarin, Superintendent of Business</p>
<p>April Board Notes: Apr 3 to 10 – Easter Break APR 15 – SSBA Executive Meeting APR 16 – SSBA Board Chairs Council (Saskatoon Sheraton) APR 16 & 17 – 2025 SSBA Spring Assembly (Saskatoon Sheraton) APR 16 – Public Section Executive Meeting (Saskatoon Sheraton) APR 22 to 24 – SASBO (Regina)</p>		
<p>APR 29/26</p>	<p>LOC Joint Board Meeting (our turn to host)</p> <p>Budget Process Presentation</p> <p>Hutterian Committee Update</p>	<p>Brenda Vickers, Director</p> <p>Ronna Pethick, Trustee Nicole Kobelsky, Trustee Bailey Kemery, Trustee</p>

May Board Notes:

MAY 14 to 15 – SSBA Executive Meeting

MAY 25 – SSBA Board Chair Council – 8:30 to 9:30 (virtual)

MAY 27/26	Budget Associated School Committee Update Facilities BAU Human Resources (HR) BAU	Brenda Vickers, Director Lisa Palmarin, Superintendent of Business Glen Leask, Trustee Kelly Schneider, Trustee Wilma Peek, Facilities Specialist Aaron Melnyk, HR Administrator Rae McLenaghan, HR Administrator
June Board Notes: JUN 4 and 5 – Public Section General Meeting and PD (Regina Double Tree by Hilton)		
JUN 17/26	Strategic Update #3 (Data) Accounting/Payroll BAU Procurement BAU	Senior Leadership Team Kristy Gray, Accounting/Payroll Specialist Dan Coe, Procurement Administrator
AUG/SEPT 2026	Board Advance <ul style="list-style-type: none">• Governance/Director Review• Professional Learning• Policy Review	Board/Senior Leadership Team

Living Sky School Division No. 202
2025-2026 Enrolments - January 30, 2026

School	Grades														2025-2026 Info				2024-25 Info	
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	JAN 30 2026	DEC 31 2025	Var	Teacher FTE	JAN 31 2025	Var 2024
Battleford Central School	18	28	31	37	48	51	50	53							316	315	1	22.00	354	-38
Bready School		30	35	46	35	36	50	45							277	279	-2	18.00	282	-5
Cando Community School		1	2	4	7	8	3	5	5	10	22	10	18	20	115	118	-3	8.50	85	30
Connaught School	40	35	36	37	26										174	171	3	12.50	191	-17
Cut Knife Community	14	10	6	13	12	11	18	13	14	13	12	17	8	11	172	180	-8	14.80	203	-31
Hafford Central School		7	6	14	9	12	8	8	18	5	5	13	7	15	127	127	0	9.00	126	1
Hartley Clark School		10	11	19	14	15	15	11							95	100	-5	7.00	93	2
Heritage Christian School		2	5	7	1	3	5	3	3	3	1				33	33	0	2.00	34	-1
Hillsvale Colony School		1	7	1	3	0	3	3	4	2					24	24	0	2.00	26	-2
Home Based		16	13	17	18	18	14	22	16	11	9	13	7	4	178	179	-1		154	24
Kerrobot Composite School		9	19	11	14	14	7	20	13	9	10	17	14	15	172	175	-3	12.50	190	-18
Lakeview Colony School		3	3	1	6	0	0	2	1	2					18	18	0	1.20	16	2
Lawrence School	35	13	26	18	27	26	28	33							206	200	6	13.50	209	-3
Leoville Central School	7	8	7	12	2	9	9	13	7	19	11	11	10	13	138	138	0	10.50	136	2
Luseland School		8	11	13	17	23	18	15	9	21	10	13	16	14	188	188	0	13.49	187	1
Macklin School	16	8	27	23	20	16	24	29	33	27	14	25	17	21	300	301	-1	20.50	318	-18
Maymont Central School	11	8	6	6	14	8	10	15	7	13	4	8	10	12	132	131	1	11.50	144	-12
McKitrick Community						34	33	39							106	111	-5	10.00	129	-23
McLurg High School									19	22	19	16	19	18	113	113	0	11.90	127	-14
Meadow Lake Christian		6	5	3	3	1	6	5	4	6	2	1	1	0	43	44	-1	2.00	38	5
Medstead Central School	8	9	5	13	8	9	11	16	6	15	7	3	13	3	126	130	-4	9.50	122	4
Newmark Colony School		1	1	1	1	2	2	0	1						9	9	0	1.10	9	0
Norman Carter School		20	24	21	14	18	21	24							142	142	0	9.50	143	-1
North Battleford Comprehensive High School									162	168	152	187	217	196	1082	1088	-6	59.90	1091	-9
Scott Colony School		4	2	3	1	3	3	4	2	4					26	26	0	1.70	24	2
Spiritwood High School									27	27	39	46	41	51	231	222	9	16.23	210	21
St. Vital Catholic School	45	19	19	25	16	18	20	22	18						202	203	-1	11.20	178	24
Unity Composite High School									49	66	50	56	44	52	317	316	1	19.13	323	-6
Unity Public School	35	32	21	35	34	43	30	28							258	259	-1	13.25	239	19
Total	229	288	328	380	350	378	388	428	418	443	367	436	442	445	5320	5340	-20	344.40	5381	-61

Living Sky School Division No. 202

Enrolments - 2025-2026

School	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Battleford Central School	320	323	314	315	316				
Bready School	280	281	279	279	277				
Cando Community School	117	125	120	118	115				
Connaught School	167	168	175	171	174				
Cut Knife Community School	181	181	185	180	172				
Hafford Central School	130	127	127	127	127				
Hartley Clark School	94	94	98	100	95				
Heritage Christian School	33	33	33	33	33				
Hillsvale Colony School	24	24	24	24	24				
Home Based	180	182	182	179	178				
Kerrobert Composite School	175	176	175	175	172				
Lakeview Colony School	18	18	18	18	18				
Lawrence School	209	205	203	200	206				
Leoville Central School	137	136	137	138	138				
Luseland School	191	191	191	188	188				
Macklin School	299	301	302	301	300				
Maymont Central School	133	133	132	131	132				
McKitrick Community School	113	111	113	111	106				
McLurg High School	114	110	111	113	113				
Meadow Lake Christian Academy	42	43	44	44	43				
Medstead Central School	127	128	130	130	126				
Newmark Colony School	9	9	9	9	9				
Norman Carter School	140	140	141	142	142				
North Battleford Comprehensive High School	1123	1118	1093	1088	1082				
Scott Colony School	26	26	26	26	26				
Spiritwood High School	234	226	224	222	231				
St. Vital Catholic School	215	212	206	203	202				
Unity Composite High School	318	313	313	316	317				
Unity Public School	252	255	257	259	258				
Total	5401	5389	5362	5340	5320	0	0	0	0