



MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION

Living Sky School Division No. 202

On

Wednesday, November 12, 2025 at 4:00 p.m.

Note: MC motion carried

Present		Trustees: <i>Pethick, Connor, Gartner, Kemery, Kobelsky, Leask, Linnell, Omelchenko, and Schneider.</i> Absent: Trustee <i>Weber</i> – joined the meeting part way through Also in attendance were: Director of Education, <i>Brenda Vickers</i> and Superintendent of Business, <i>Lisa Palmarin.</i>		
A	Call to Order	Director of Education, <i>Brenda Vickers</i> called the meeting to order at 4:00 p.m.		
B	Agenda	MC	Trustee <i>Omelchenko</i> moved the organizational meeting agenda to be approved as presented.	046-11/12/2025
C	Minutes	Organizational Meeting Minutes of November 20, 2024 were previously approved and distributed for reference.		
D	Action Items	D.1	Nomination/Election of Chairperson	
		Director of Education, <i>Brenda Vickers</i> called for nominations for the position of Chairperson. Trustee <i>Omelchenko</i> nominated Trustee <i>Pethick</i> . There was a second call for nominations. There was none. There was a third call for nominations. There was none. Trustee <i>Leask</i> moved that nominations cease. Trustee <i>Pethick</i> was declared Chairperson by acclamation.		
		D.2	Nomination/Election of Vice-Chairperson	
		Trustee <i>Pethick</i> , Chairperson called for nominations for the position of Vice-Chairperson. Trustee <i>Kobelsky</i> nominated Trustee <i>Omelchenko</i> . There was a second call for nominations. There was none. There was a third call for nominations. There was none. Trustee <i>Linnell</i> moved that nominations cease. Trustee <i>Omelchenko</i> was declared Chairperson by acclamation.		
		D.3	Signing Officers	
		MC	Trustee <i>Leask</i> moved the Board to authorize the following as signing officers for the Division: <ul style="list-style-type: none"> • Board Chair • Vice-Chair • Director of Education • Superintendent of Business Further, that the Accounting/Payroll Specialist be designated as a signing authority solely for the purpose of facilitating secure access to the Division's online banking platform and approving electronic transactions within the Payment Stream system, subject to all established internal control protocols.	047-11/12/2025
		D.4	Review of Board Committees	
		MC	Trustee <i>Connor</i> moved the Board to approve the Board Committee appointments with changes as presented.	048-11/12/2025

		D.5	Review of Board School Liaison List	
		MC	Trustee <i>Gartner</i> moved the Board to approve the Board School Liaison list with changes as presented.	049-11/12/2025
		D.6	Dates and Times of Board Meetings	
		MC	Trustee <i>Kemery</i> moved the Board to set the meeting dates and times according to Policy 2060 – Meetings.	050-11/12/2025
		D.7	Solicitors	
		MC	Trustee <i>Kobelsky</i> moved the Board to direct the director or designate to review and amend Policy 2060 – Meetings, bringing back to the December meeting for review.	051-11/12/2025
E	Code of Conduct	E.1	Statement of Acknowledgement Signature	
		Board members completed and signed. No motion required.		
N	Adjournment	MC	Trustee <i>Linnell</i> moved the Board to adjourn the organizational meeting of November 12, 2025 at 4:46 p.m.	052-11/12/2025

Ronna Pethick
CHAIRMAN OF THE BOARD

Lisa Palmarin
SUPERINTENDENT OF BUSINESS