



WELCOME TO CONNAUGHT SCHOOL

The staff of Connaught School is committed to the school mission statement:

***At Connaught School, we empower
EVERY student to grow
academically, socially, and
emotionally by meeting them where
they are and guiding them toward
success.***

Our school expectations are:

**Be Kind,
Be Safe,
Be Responsible,
Be Respectful and
Hands Off**

These five expectations can be applied to every situation, location, and relationship in the school and at home. When remembered and practiced, these expectations will build a positive school environment and lead to success.

The student handbook can be a useful tool. Please review the school expectations, basic rules and routines outlined in it. Discuss them at home. Please feel free to question any of the details and we will try to provide you with the necessary clarification. Lastly, please keep an eye out for the monthly calendar that will come home each month. The monthly calendar will outline special dates as well as what is for lunch each day.

SCHOOL PROCEDURES AND RULES

Certain common procedures and rules will be followed to maintain

consistency throughout the school facility. All procedures and rules follow the 5 school expectations: **BE KIND, BE SAFE, BE RESPONSIBLE, BE RESPECTFUL, HANDS OFF.**

1. When Your Child Is Absent:

- Phone **306-445-3661** and leave a message or talk to a staff member.
- Leave a message which includes the date, your child's name, homeroom, and reason.
- Text **306-480-4651** or **306-441-4138**
- You can also mark your child away using the Edsby app.
- Note: Children that miss school for purposes of attending music lessons, sporting events, etc. which is not directly related to the school, or board approved, shall be marked absent or late.

2. During the Day:

- Weather permitting; students must remain outside before school, during recesses and at noon.
- Students are expected to remain on the playground unless they have the written permission of their parent (or caregiver) **and** permission of their teacher.
- While in the school or on the playground, students should remain in their designated areas and always be in sight of supervisors.
- The school day ends at 3:30 pm each day. Students that are not on the bus, must be picked up or walk home

promptly after school each day.

- Students are not allowed to play on the playground after school. Students must go home to check in with an adult. **Please note we do not have supervisors on duty after school.** If your child comes back to the playground in the evening, it is at their own risk. Please discuss personal safety with your child.

3. Other School Rules:

- When students arrive at school in the morning, prior to the 8:55 bell, they must stay outside on the playground or go for breakfast in the Community Room. Students are not permitted to come inside the school to drop off their backpacks in the classrooms.
- Students must remove their outdoor shoes at the door.
- Students who bring valuables to school, do so at their own risk. We do not replace lost or stolen items.
- While using technology devices, always follow the 5 school expectations.
- Due to safety and insurance concerns, skateboards and scooters are not permitted on the school premises.

4. Playground Safety Guidelines:

- Play in your designated area.
- Use the playground equipment in a safe and responsible way.
- Always keep your shoes on.
- Don't throw or kick sand, stones, or snowballs.

- Be respectful of school property.
- Always stay in sight of the supervisor.

5. Noon Hour Expectations:

- Students who stay for lunch are expected to follow the school and lunch expectations. Anyone who is repeatedly not following the school expectations may lose the privilege of staying at school for lunch.

6. Electronic Technologies:

Students are responsible for any electronic devices they bring to school. The school will **not** be held responsible for this missing or stolen property. **Please note** that teachers and Administration reserves the right to confiscate any technology that interferes with class time or learning in any way.

7. Accidents:

Accidents can happen at school. Staff members will be called to help if a student is seriously injured.

Parents are immediately notified if the student needs medical attention.

Please keep your phone number and other details up to date so that you can be easily reached in the event of an emergency.

Please identify any dietary restrictions or severe allergies that may compromise your child's safety. Please supply an Epi-pen, or other medication, if so required. Students who have dietary restrictions or food allergies will not be able to eat school snacks or lunches.

COMMUNICATION

Good communication is essential in the education of students. Parents (and caregivers) and teachers are encouraged to communicate as often as they feel necessary by **phone, letter, Edsby** or a **meeting**. Always communicate by contacting the teacher first. If further questions arise, then it is appropriate to contact the administration of the school.

A meaningful meeting with your child's teacher should be scheduled before or after school. Please call your child's teacher at school (306) 445-3661 or message through Edsby to arrange for a suitable time. During the school day, we do not interrupt a teacher's instructional time to answer phone calls from parents/caregivers. We will take a message, and the teacher will contact you when they are free. If there is an emergency, please let the office know.

Report cards are sent home during the school year to show student academic growth and progress. **Student-led Conferences** are held in November and March. The main purposes of Student-Led Conferences are to celebrate a child's learning, show growth over time, and provide parents with a better understanding of their child's learning process. Interim progress reports and additional interviews will be scheduled if necessary.

Edsby will be the main communication method between school and home. You will receive an Invite email from Edsby with directions for how to set up an account and to add students.

A **Connaught School newsletter** and monthly **calendar** reviews activities that have occurred and previews coming events. The school newsletter is posted online on Facebook and school website. Please also watch for any school notes coming home in students' backpacks. **For all the latest news, follow us on Facebook at Connaught Elementary School. However we will not be using Facebook or Facebook Messenger to communicate with families.**

Parents can reach their children at school during the day by calling the main office at **(306) 445-3661**. Our top priority is student learning, and we will do our best to get messages to your child during the school day. However, we may ask for students to return calls to parents during recess breaks. In the case of an emergency, please alert the office.

BUILDING A CONNAUGHT SCHOOL COMMUNITY

Parents and caregivers are invited to participate in school activities aimed at building relationships and developing strengths that are useful at home and in the workplace. There is always the opportunity to participate in our School Community Council (SCC).

School Community Council: This elected council, with the school administration and teacher representatives, will aim to develop a shared partnership regarding the learning, successes, and well-being of the children attending Connaught School. Parents will be a part of

the planning and overall school improvement model. Their input will be sought on matters relating to school facilities, playgrounds, fundraising, and other innovative projects. The SCC holds five meetings throughout the year. If you are interested in participating in our SCC, please let Mrs. Whitt or Ms. Hellofs know any time during the school year. New members are always welcome!

If you are interested in joining our SCC or have questions, please contact the school at (306) 445-3661.

Learning Interventions

Below you will find steps the staff will follow in helping students be the most successful at Connaught School. Please take time to review our learning intervention framework and contact the school if you have any questions or concerns.

1. Classroom Intervention: Includes discussion of problem, modification of instruction or learning environment, Success Plans, and identification of ways to help the student successfully meet learning expectations.

2. Tier 2 Interventions: Includes input from team teachers and staff which assists the student in meeting the learning and/or behavior expectations. Parental calls are often made during this stage to inform parents of the concern. Discussion with parents, Administration, team teachers, counselor, and student service teachers take place to decide what other interventions the staff or an outside agency may be

able to provide to help the student be successful.

3. Tier 3 Intervention: Intensive supports will be put in place to help meet the student's learning needs. Parents will be informed of the type of support required and if an Inclusion & Intervention Plan (IIP) is needed.

STUDENT BEHAVIOR

Students are expected to follow our school expectations of **Be Kind, Be Safe, Be Responsible, Be Respectful and Hands Off**. Students that follow these expectations will undoubtedly be successful.

We work very hard to teach students that they are responsible for their own behavior. Sometimes the behavior and actions they choose may result in a more serious consequence. In those cases, our Administration may choose to impose an in-school or out of school suspension. Parents would be contacted in these situations. This procedure is intended for more serious violations of the Student Code of Conduct including fighting, disrespect, bullying, assault, etc. These types of violations are automatic administrative referrals.

NUTRITION PROGRAM

Research proves that children learn better if they eat nutritious foods. The Connaught Nutrition Program plans breakfast, lunch and one snack daily. Breakfast is served daily from 8:30 to 8:55am and a morning snack is provided to students, free of charge. Students are welcome to bring their own lunch and snacks. We do have a lunch program that parents can

purchase for their child(ren). Lunch is provided at a nominal cost and distributed using a punch card system. If you would like to purchase a lunch card, please stop by the office and we can help you. The lunch menu is planned and printed on the monthly school calendar. Please make the office aware of any allergies that your child may have. Please do not send snacks that have any peanuts. Connaught is a **nut free** school, as we do have some students who have allergies. Please also note that if your child has any food allergies or intolerances, they will **NOT** be able to eat our lunch or snack program and will have to bring their own food from home. If your child brings a lunch from home, please remember to include any necessary cutlery (i.e. fork, spoon). We ask that students do not bring foods that require heating, because we do not have classroom microwaves.

FAMILY SUPPORT WORK/ SCHOOL COUNSELOR

Our school counselor works with students and their families or caregivers to find solutions to improve their quality of life. They work flexible hours and are able to counsel at the request of a parent or caregiver, or teacher. It is the ultimate goal to build strength in the family unit through counselling, discussions, and problem-solving strategies.

Our school counselor works with students to address a variety of issues that may interfere with their personal, social, or academic life. Referrals for service can be made by students, parents, teachers, and

administrators. For an appointment, please call (306) 445-3661.

HOME VISITS

Home visits are intended to benefit the student and family. They may be made by our school counselor, community school coordinator, administrator, or classroom teacher in the hope that improved home—school communication will result in greater success in school for students. Feel free to request a home visit by contacting the office at (306) 445-3661.

LIVING WITH TECHNOLOGY

The constant changing of technology at school and at home challenges both educators and parents. At Connaught School, we recognize the importance of technology as a learning and social tool for the 21st Century and will work throughout the school year to ensure that your child can navigate safely and communicate effectively while using technological devices.

Using Technology at School:

- When using technology at school; **Be Kind, Be Safe, Be Responsible, and Be Respectful.**
- All messages are **public** and there is **no** expectation of **privacy**.
- Social networking is an important line of communication. However, students must practice privacy by not revealing their name, school, or location, to prevent others from gaining access to personal information.

- Students who choose not to follow the school expectations online, risk having their technology privileges suspended.

Suggestions for Home Technology Use:

- It is important for parents to supervise their child's online activity from a young age.
- Do not allow an internet connection in your child's bedroom, especially if your child is under 10 years old. Technology use in a common room will reduce secrecy.
- Discuss the difference between an appropriate and inappropriate website.
- Talk to your child about the importance of protecting passwords and personal information (i.e. real name, address, school).
- Try not to threaten to *cut off internet access altogether* because they may keep secrets about inappropriate things happening to them online. Keep an open dialogue with your child.

FUND RAISING

Fund raising is a necessary part of school life because the funds raised help to supplement the cost of most year-end activities. At Connaught School we raise funds in a variety of ways:

1. **Raffles:** Throughout the year, raffle tickets may be sold by our staff for a variety of prizes. In this event, please consider supporting our school by purchasing raffle tickets and

promoting the draw to family and friends.

2. **Bake Sale:** Some classes will host monthly bake sales. Please watch the monthly calendars for further information.

EXTRA-CURRICULAR ACTIVITIES

Students are encouraged to participate in extra-curricular activities. Students will be expected to adhere to our school expectations while at school and act as a respectful representative of our school while on school outings.

Students who refuse to adhere to the school expectations may not be permitted to attend extra-curricular events. The school principal, Mrs. Whitt, will review the issues with the student and their caregivers before making a final decision.

AWARDS AND SPECIAL RECOGNITION

Student achievement is something we strive for at Connaught School. We like to recognize student achievement throughout the year.

During the year, student achievement will be recognized by:

- **Student of the Month:** This award, known as the "**Grit and Grace Award**", is given at each monthly assembly. Each teacher selects one or more students from their class that fulfills the criteria.
- **Special Awards:** Throughout the year students may enter contests

to display specific skills (i.e. writing, poetry, poster contests).

Connaught School strives to create a positive community dedicated to learning through kindness, encouragement, and trust, while inspiring ALL to reach personal success. It is our goal to inspire all students to become the best version of themselves. We pledge to do all

we can to see that each and every student reaches their greatest potential. We look forward to another fantastic year of learning!

At Connaught School: Learning and Growing for Everyone! Welcome to the 2025-26 school year!