

# Living Sky School Division No. 202

## Administrative Procedure (AP) Manual



<b>Procedure Name: Student Governance</b>			
<b>Procedure Type:</b>	School Operations	<b>Implementation Date:</b>	NOV 10, 2010
<b>Procedure Number:</b>	4.02	<b>Last Revision Date:</b>	JAN 10, 2024
<b>AP Owner:</b>	Superintendent of Learning	<b>Last Review Date:</b>	NOV 17, 2025
<b>Legal Reference(s):</b>			

## Background

Living Sky School Division (LSKYS) endorses the formation and operation of student councils to enable facilitation of school activities, provided those activities are in accordance with school division policy and procedures.

## Scope

Pertains to all schools within Living Sky School Division.

## Definitions

**Student Council** is an organized group of students who take on leadership roles and represent the interests and needs of the student body.

## Roles & Responsibilities

### Principal or Staff Advisor

- liaison between student council and staff, supervises Student Council, support the development of the mandate of the student council

### School Community Council (SCC)

- support the mandate of student council

### Student Council

- the student council provide a platform for students to voice their opinions, address concerns, and contribute to the improvement of the overall student experience

## Procedures

- Student council members must be enrolled in the school.
- The principal or staff advisor and the student council is responsible for creating guidelines that outline the process for selecting student council members, holding meetings, disseminating information, and other pertinent activities.
- The student council is to follow Division procedures regarding student fundraising, charitable donations, corporate sponsorship, and financial accountability. The student council is accountable to the school principal for its financial operations and fundraising activities.