Living Sky School Division No. 202
BOARD POLICY

2010 – ROLE OF THE BOARD			
Policy Type:	GOVERNANCE AND MANAGEMENT	**Last Revision Date:**	September 2025
Implementation Date:	April 5, 2006	**Last Review Date:**	August 2026
Legal Reference(s):	EDUCATION ACT, 1995 SECTIONS: 61, 85, 87, 277, 280, 282, 283 & 286		

POLICY

As the corporate body elected by the eligible voters that support the Living Sky School Division No. 202 of Saskatchewan, the Board of Education is responsible for:

1. **Providing Direction – Strategic Plan/Policy**
2. **Enterprise Risk Management**
3. **Setting Expectations/Accountability**
4. **Resourcing, Human and Financial**
5. **Monitoring Results**

Specific areas of responsibility are:

1. Providing Direction - Strategic Plan

a) Provide overall direction for the School Division by establishing purpose, vision, values and goals.
b) Review the strategic plan annually.
c) Approve the annual report for submission to the Ministry of Education.
d) Approve a budget that aligns with the strategic plan annually.
e) Approve accountability reports that monitor progress toward the achievement of the goals in the strategic plan.

Policy

a) Identify the purpose to be achieved before creating a new policy.
b) Approve policy statements that meet criteria identified by the Board.
c) Evaluate policy impact to determine if policy has created the desired change.
d) Determine policies that outline how the Board is to function.

2. Enterprise Risk Management

a) Provide governance oversight of the enterprise risk management process.
b) Review identified risks to the school division.
c) Review risk strategy plans for the most significant risks and determine risk appetite.
d) Monitor the status of risks and actions taken to mitigate them.

3. Setting Expectations/Accountability

Accountability to Provincial Government (Increase Accountability)

a) Act in accordance with all statutory requirements to implement provincial educational standards and policies.
b) Perform Board functions required by governing legislation and existing Board policy.

Accountability to Community (Increase Accountability)

a) Make decisions that reflect Living Sky School Division values and belief statements and that represent the interests of the entire School Division.
b) Establish processes and provide opportunities for information sharing with the community and for community input.
c) Report Division results at least annually.
d) Develop procedures for and hear appeals as required by statute and/or Board policy.
e) Model a culture that reflects the Board's *Code of Ethics*.
f) Provide for two-way communications between the Board and the School Community Councils.

4. Providing Human Resources

a) Select the Director.
b) Provide the Director with clear corporate direction.
c) Delegate, in writing, administrative authority and identify the Director's responsibilities subject to provisions and restrictions in the Education Act.
d) Annually evaluate the Director in regard to the Director's job description and additional Board direction (e.g., hold Director accountable for achievements of the Operational Plan).
e) Annually review Director's compensation.

5. Responsible for Financial Resources

a) Annually approve budget and ensure resources are allocated to achieve desired results.
b) Annually approve the five-year capital plan and three-year preventative maintenance and renewal plan (PMR). Submit the plans to the Ministry by the due date.
c) Authorize, by resolution, the borrowing of required monies to cover necessary expenditures while waiting for the proceeds of taxes or other revenue.
d) Appoint an auditor.
e) Receive the audit report and the management letter and ensure quality indicators are met.
f) Monitor fiscal management of the Division.
g) Set the mandate for employee group negotiations.
h) Participating in negotiations and ratifying memoranda of agreement with bargaining units (See Policy 2050 Role of Committees).
i) Annually approve compensation levels for out-of-scope staff.

6. Monitoring Results – Board Development

a) Annually evaluate Board effectiveness.
b) Develop yearly plan for trustee development. Consider increasing knowledge in areas such as:
    i. Role
    ii. Processes
    iii. Issues
    iv. Cultural awareness
c) Consider Saskatchewan School Boards Association and Canadian School Boards Association resources.

Selected Responsibilities:

1. Approval of individual professional development leaves of beyond six weeks for senior administration.
2. Acquisition and disposal of land and buildings, including expropriation proceedings.
3. Naming of schools and other Board-owned facilities.
4. Obtaining membership in the Saskatchewan School Boards Association.
5. Approval of the purchase of Board memberships in non-educational associations.
6. Encouragement of qualified and interested candidates to run for the office of public-school trustee.